**17th April. 2017**

**Mount Evelyn Meteors Basketball Club Child Protection Policy**

**Member Protection Declaration**

This Member Protection Declaration is an important part of the Mount Evelyn Meteors Child Protection Policy. The Policy aims to protect children, volunteers and those involved in Mount Evelyn Meteors Basketball Club by providing guidance on how to support children, protect them from abuse and to avoid / better manage difficult situations.

Coaches and volunteers are required

- To abide by the Mount Evelyn Meteors Codes of Conduct.

- To provide the club with evidence of your Working With Children authority. This may be a WWC card or evidence you are currently a teacher or Police Officer.

- To provide the club with your employers name and your position in the business.

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- To provide two references to the Child Welfare Officer

Ref 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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- To provide appropriate details of any other volunteer work.

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- Report any concerns, suspicions or disclosures of Child abuse to Child Welfare Officer

 Wilma Johnson 9737 0879 or 0438 573 551

- Maintain the confidentiality of information given to you, especially in the case of minors, contact and medical information.

Mount Evelyn Meteors volunteers must not

* unnecessarily spend excessive amounts of time alone with children away from others
* take children alone in a car on journeys, however short
* take children to your home where they will be alone with you
* engage in rough, physical or sexually provocative games, including horseplay
* allow or engage in inappropriate touching of any form
* engage with children on social media platforms, including messaging services
* take unauthorised photographs of children (as per Meteors Child Protection Policy)
* allow children to use inappropriate language unchallenged
* make sexually suggestive comments to a child, even in fun
* reduce a child to tears as a form of control
* allow allegations made by a child to go unchallenged, unrecorded or not acted upon
* do things of a personal nature that the children can do for themselves.

**Mount Evelyn Meteors Basketball Club Child Protection Policy**

Mount Evelyn Meteors volunteers must adhere to ‘Best Practice’ guidelines as follows

* always work in an open environment (e.g. avoiding private or unobserved situations and encouraging open communication with no secrets)
* make the experience of basketball fun and enjoyable: promote fairness, confront and deal with bullying
* treat all children, including Aboriginal children, children from culturally and/or linguistically diverse backgrounds and children with a disability equally and with respect and dignity
* always put the welfare of the child first, before winning
* maintain a safe and appropriate distance with players (e.g. it is not appropriate for staff or volunteers to have an intimate relationship with a child or to share a room with them)
* avoid unnecessary physical contact with children. Where any form of manual/physical support is required it should be provided openly and with the consent of the child. Physical contact can be appropriate so long as it is neither intrusive nor disturbing and the child’s consent has been given
* involve parents/carers wherever possible, e.g. where children need to be supervised in changing rooms, encourage parents to take responsibility for their own child. If groups have to be supervised in changing rooms always ensure parents, coaches, etc. work in pairs
* request written parental consent if Club officials are required to transport children in their cars
* gain written parental consent for any significant travel arrangements e.g. overnight stays
* ensure that if mixed teams are taken away, they should always be accompanied by a male and female member of staff
* ensure that at away events adults should not enter a child’s room or invite young people to their rooms
* be an excellent role model; this includes not smoking or drinking alcohol in the company of children
* always give enthusiastic and constructive feedback rather than negative criticism
* recognising the developmental needs and capacity of the children and do not risk sacrificing welfare in a desire for Club or personal achievements. This means avoiding excessive training or competition and not pushing them against their will
* secure written parental consent for the Club to act in loco parentis, to give permission for the administration of emergency first aid or other medical treatment if the need arises
* keep a written record of any injury that occurs, along with details of any treatment given

I have read the above and agree to abide by it at all times.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sighted WWC Check: Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_